

Agenda

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Licensing and Gambling Acts Committee

Date: **Tuesday 1 March 2011**

Time: **5.00 pm**

Place: **Oxford Town Hall**

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Licensing and Gambling Acts Committee

Membership

Chair	Councillor Mary Clarkson
Vice-Chair	Councillor Tony Brett
	Councillor Laurence Baxter
	Councillor Clark Brundin
	Councillor Jim Campbell
	Councillor Colin Cook
	Councillor Van Coulter
	Councillor Beverley Hazell
	Councillor Rae Humberstone
	Councillor Graham Jones
	Councillor Bryan Keen
	Councillor Gwynneth Royce
	Councillor Bob Timbs
	Councillor David Williams
	Councillors Nuala Young

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AGENDA

Pages

PART ONE
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

No substitutes are allowed.

2. DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items.

3. POLICE LICENSING PROCESSES

Inspector Matthew Bullivant will be attending the Committee meeting.

4. LICENCE FEES 2011/12

1-5

The Head of Environmental Development submitted a report which seeks agreement of the licence fees for 2011/12 where the Council has discretion over the level of fee charged.

The Committee is asked:

- (a) To note the licence fees set by statute;
- (b) To agree the licence fees for 2011/12 as detailed in the report.

5. RESPONSE TO HOME OFFICE CONSULTATION: RELAXATION OF LICENSING HOURS FOR THE ROYAL WEDDING

6-13

The Head of Environmental Development submitted a report which updates the Committee on the response sent by the Licensing Authority to the Home Office consultation regarding the relaxation of licensing hours for the Royal wedding.

The Committee is asked to note the report.

6.	UPDATE ON LICENSING AUTHORITY ACTIVITY SEPTEMBER TO DECEMBER 2010	14-37
	<p>The Head of Environmental Development has submitted a report which informs the Committee of the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005, between September and December 2010.</p> <p>The Committee is asked to:</p> <p>(a) Note the contents of the report;</p> <p>(b) Make comments and recommendations regarding the future work of the Licensing Function.</p>	
7.	MINUTES	38-41
	<p>(a) Minutes of the meeting held on 13th October 2010</p> <p>(b) Minutes of the special meeting held on 1st February 2011</p>	<p>38-39</p> <p>40-41</p>
8.	MATTERS ARISING FROM THE MINUTES	
	<p>This item is for information only</p>	

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.